

Jurupa Unified School District

POSITION: MENTAL HEALTH COUNSELOR

BRIEF DESCRIPTION OF POSITION:

Under direction of the Administrator of Education Support Services, provides assessment, counseling, and psychotherapeutic treatment to Special Education students; provides consultation services to educational staff; works with a multi-disciplinary team in developing student IEPs and clinical treatment plans; and other duties as assigned.

QUALIFICATIONS:

Possession of a Basic Pupil Personnel Services credential or a Pupil Personnel Services Credential in School Psychology, School Counselor or School Social Work and a California license as a Clinical Social Worker, Psychologist, or Marriage, Family and Child Counselor (Candidates from out of state who hold a comparable license may be considered with the stipulation that they are eligible for an appropriate California license and receive the license within one year of employment in this classification); knowledge of Medi-Cal billing procedures; knowledge of the IEP process and Special Education eligibility criteria; knowledge of agencies providing services to Special Education students; successful experience in working with or consulting with a school district or County Schools office.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Provides comprehensive clinical analysis and evaluation of Special Education students. **E**
2. Identifies emotional needs of Special Education students. **E**
3. Writes diagnostic evaluations, clinical treatment plans, ongoing treatment (SOAP) notes, and other reports. **E**
4. Conducts group, individual, and family therapy to treat a wide range of emotional disturbances. **E**
5. Participates in ongoing review of cases as a member of a multi-disciplinary team and makes recommendations regarding student educational programs. **E**
6. Ensures and maintains a safe environment for Special Education students; ensures that verbal and physical interventions with students provide for the care, welfare, safety, and security of students and staff at all times. **E**
7. Provides clinical case management and psychoeducational services to Special Education students and their families. **E**
8. Acts as a resource for community referrals. **E**
9. Other duties as assigned.

DIRECTLY RESPONSIBLE TO: Administrator of Education Support Services